



**THE GUNTUR DISTRICT CO-OPERATIVE CENTRAL BANK LTD.
ADMINISTRATIVE OFFICE, GUNTUR**

IT / Asset Management SW/2016-17

Date: 06. 03. 2017

**NOTICE INVITING QUOTATIONS FOR PROVIDING APPLICATION
SOFTWARE FOR ASSET MANAGEMENT OF BANK'S ASSETS**

Sealed quotations are invited from reputed companies / firms to provide Application Software, installation and implementation for managing of Bank's Assets, i.e., furniture, stationery, computer peripherals etc. for the branches, Central Office, Tenali and Administrative Office of "**The Guntur District Cooperative Central Bank Ltd., Administrative Office, 2/13 Brodipet, Guntur**" as mentioned in **Annexure - I**.

Last Date for submission of QUOTATION FORM is 16. 03. 2017

11 : 00 AM and will be opened by the Technology Committee.

Nature & Scope of Work :

Requirement :

- 1) Good number of movable assets like furniture, stationery, computer peripherals etc. worth crores of Rupees have been lied with the Bank. Presently, the details are maintained mostly in ledgers and other paper forms. With the view to adopt technology in managing assets, The G. D. C. C. Bank is looking for asset management system. These are major functionalities only and the vendor is expected to propose detailed solution for covering this. The Software should be capable of performing in all specified parameters accurately, consistently, user friendly and simple to use and should be reliable.

- 2) The Asset Management Software System should be web based, secured and reliable.
- 3) The software should be able to deliver the following :
 - a) Creating asset register including various supporting documents at all the branches
 - b) Asset Identification to the appropriate items.
 - c) Database for all procurements, retrieval and present in a user – friendly interface.
 - d) Generation of various statements / reports as per the requirement.
- 4) Vendor should visit each and every branch / department for identifying and account assets to build the asset register. This is one time exercise.
- 5) The software should be supported / compatible with the existing hardware and should be customised without any additional charge so as to be compatible with the requirements of the office for generation of various statements / reports.
- 6) The installation and commissioning of the software should be done in all the locations mentioned in Annexure – I.
- 7) Training to be provided by experts on operation, application and maintenance of the software to be provided for requisite number of staff of all the branches and the departments of Administrative Office for using the software and enable them to do the data maintenance and day to day changes in the system if necessary.
- 8) The vendor should complete the software and completion of the actual work relating to Asset tracking and Management within 30 days of execution of the agreement.

- 9) Vendor should be submitted a performance guarantee for a period of five years.
- 10) The vendor should guarantee that the software supplied to the G. D. C. C. Bank Ltd. is Licensed and legally obtained. All such licenses should be in the name of the G. D. C. C. Bank Ltd.

Terms & Conditions

- 1) The quoted price should be **all-inclusive price** (i.e. including Service Tax, excise duty, sales tax, VAT, any other applicable duties & taxes, packing, freight, Technical service / installation charges, if any and transportation / delivery to each and every branch location mentioned in **Annexure - I**).
- 2) The prices shall be valid for at least four weeks.
- 3) No charges regarding maintenance, security, transportation or additional charges or fee of any kind will be reimbursed.
- 4) No charges or fee of any kind will be paid to vendor, if any of new branches opened or change of branch location in future.
- 5) 90 % of the amount paid on installation at all the branches subject to production of installation reports. Rest of the amount will be paid annually for three years after completion of one year.
- 6) The quotation shall be submitted in **QUOTATION FORM** and in sealed condition only. Lest it should not be considered.
- 7) The quotations received after the above said scheduled date and time will not be considered.
- 8) Submission of Quotation by means of FAX, mail, courier or post will not be entertained.

- 9) The L1 bidder shall not automatically qualify for award of contract by the Bank.
- 10)The Bank reserves the right to cancel or call for fresh Quotations at any point of time, in case any change in requirement.
- 11)The Bank reserves the right to amend or withdraw any of the terms and conditions or to reject any or all quotations without giving any notice or any reason.
- 12)The purchase order will be issued to the selected bidders through E-Mail.

**Last Date for Submission of sealed Quotations:
16th March 2017, 11:00AM**

**Sd/- D V SUBRAHMANYESWARA RAO
Chief Executive Officer
GDCC Bank Ltd.,
Administrative Office,
2/13 Brodipet, Guntur.**

Annexure – I

S. No.	Name of the Branch	Address
1	Administrative Office, Guntur	The G D C C Bank Ltd., Administrative Office, NTR Sahakara Bhavan, 2/13 Brodipet, GUNTUR - 522002
2	Central Office, Tenali	The GDCC Bank Ltd., Bose Road, Tenali - 522201
3	A.O. Counter, Guntur.	The G D C C Bank LTd., NTR Sahakara Bhavan, 2/13 Brodipet, GUNTUR - 522002
4	A.C.Branch - Guntur	The GDCC Bank Ltd., Near Manipuram Fly over, Vijayawada Road, Guntur-522002
5	Amaravathi	The GDCC Bank Ltd., Amaravathi - 522020
6	Bapatla	The GDCC Bank Ltd., M.G, Road, Bapatla-522101
7	C.O. Counter, Tenali	The GDCC Bank Ltd., Bose Road, Tenali - 522201
8	Chebrolu	The GDCC Bank Ltd., Chebrolu - 522212
9	Cherukupalli	The GDCC Bank Ltd., Cherukupalli - 522309
10	Chilakaluripet	The GDCC Bank Ltd., Chilakaluripet - 522616
11	City Branch	The GDCC Bank Ltd., 2/1, Brodipet, Guntur Pin Code - 522002
12	Dachepalli	The GDCC Bank Ltd., Dachepalli - 522414
13	Duggirala	The GDCC Bank Ltd., Duggirala - 522330
14	Gurazala	The GDCC Bank Ltd., Gurazala-522415

15	ITB Tenali	D.No.7-5-14, Lecturers Colony, Ganganamma Pet, Tenali - 522 201
16	Kakumanu	The GDCC Bank Ltd., Kakumanu-522112
17	Khajipalem	The GDCC Bank Ltd., Khajipalem-522329
18	Kollipara	The GDCC Bank Ltd., Kollipara-522304
19	Koritepadu	The G.D.C.C. Bank Ltd., Near Gandhi Statue, Koritepadu, Guntur - 522007
20	Krosuru	The GDCC Bank Ltd., Krosuru-522410
21	Macherla	The GDCC Bank Ltd., Macherla-522426
22	Mangalagiri	The GDCC Bank Ltd., Managalagiri-522503
23	Narasaraopet	The GDCC Bank Ltd., Narasaraopet, Prakash Nagar-522602
24	Nizampatnam	The GDCC Bank Ltd., Nizampatnam-522314
25	Pedakurapadu	The GDCC Bank Ltd., Pedakurapadu-522402
26	Phirangipuram	The GDCC Bank Ltd., Phinrangipuram-522509
27	Piduguralla	The GDCC Bank Ltd., Piduguralla-522413
28	Ponnuru	The GDCC Bank Ltd., S.P.P. Road, Ponnuru - 522124
29	Prathipadu	The GDCC Bank Ltd., Prathipadu-522019
30	Repalle	The GDCC Bank Ltd., Repalle-522265
31	Santhagudipadu	The GDCC Bank Ltd., Santhagudipadu 522615
32	Sattenapalli	The GDCC Bank Ltd., Sattenapalli-522403
33	Thulluru	The GDCC Bank Ltd., Thulluru-522237
34	Vemuru	The GDCC Bank Ltd., Vemuru-522261

35	Vinukonda	The GDCC Bank Ltd., Palnadu Road Near RTC Bus Stand Vinukonda -522647
36	Mandadam	D. No. : 4-94/3, Maseed Centre, MANDADAM (Village), THULLUR (MANDAL), GUNTUR (Dist.), PIN : 522505
37	Bhattiprolu	The Guntur District Cooperative Central Bank Ltd., D.No.-9-102, Main Road, Near Bus Stop, Bhattiprolu Village & Mandal, Guntur District, PIN : 522256.
38	Tadikonda	The Guntur District Cooperative Central Bank Ltd., D.No.-12-34, Chintachettu Center, Tadikonda Village & Mandal, Guntur District, PIN : 522236.

Sd/- D V SUBRAHMANYESWARA RAO
Chief Executive Officer
GDCC Bank Ltd.,
Administrative Office,
2/13 Brodipet, Guntur.

(Form to be submitted on the letter head of the firm)

QUOTATION FORM

Ref. No. _____

Date : _____

To

The Chief Executive Officer,
G. D. C .C. Bank Ltd.,
Administrative Office,
2/13 Brodipet,
GUNTUR – 522002.

Sir,

Ref: Quotation reference no. IT / Asset Management SW / 2016-17, dated 06.03.2017 request for Application software for Asset Management system.

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With reference to the above, we are agreeable for all the terms and conditions laid down in notification for providing Asset Management system Application software for G. D. C. C. Bank and its Branches and hereby furnish the price quote hereunder:

Sl. No.	Description	Total Price (inclusive of all taxes applicable)
1	Asset Management Software	
(In Words. _____)		

(Name, Designation, Address & Phone no. of the Authorised Signatory with company seal)