



**THE GUNTUR DISTRICT CO-OPERATIVE CENTRAL BANK LTD.
ADMINISTRATIVE OFFICE, GUNTUR**

A.O/IT/UPS AMC / 2024-25

Date: 11. 03. 2025

Sub: G.D.C.C. Bank Ltd., Administrative Office, Guntur – IT Section – Seeking Sealed Quotations for Annual Maintenance Contract for UPS systems – Reg.

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Sealed quotations are invited from authorized agencies to provide UPS AMC(Annual Maintenance Contract) for our **The Guntur District Co- Operative Central Bank Ltd., Tenali** Branches, ATM's and it's Administrative office, Guntur for **period of three years i.e from 01/04/2025 to 31/03/2028** .The list of the UPS sites are enclosed in **Annexure-1**.

Requisites for submission of Quotation form

- 1)Last Three Year financial statements and IT returns
- 2)GST Certificate
- 3)Firm PAN Number.
- 4)last 5 years AMC Experience certificate.
- 5)Registration Certificate.
- 6)The Bidder has to submit quote/bid in enclosed format only.

Other Conditions

- The quoted price should be inclusive of duty, any other applicable duties & taxes, packing, freight, Technical service/installation charges if any transportation / delivery to each and, every site. Applicable GST will be born by the Bank.
- The quotation shall be submitted in sealed quotation only. Lest it should not be considered.

- The Quotation received after the above said scheduled date and time will not be considered.
- submission of Quotation by means of FAX or mail or other electronic forms will not be entertained.
- The L1 bidder shall not automatically qualify for award of contract by the Bank.
- The Bank reserves the right to cancel or call for fresh quotations at any point of time.

Terms and Conditions for AMC

- 1) During the period of AMC the vendor should maintain the Equipment in the good working condition. The vendor shall repair and replace worn-out or defective parts of the Equipment during the normal working hours of the Bank. Where the parts need replacement, the vendor shall replace such parts
- 2) The vendor shall provide repair and maintenance service in response to the notice including oral/telephone/e-mail communication by the bank, within reasonable time. The vendor shall ensure that the faults and failures intimated are set right within a reasonable time. The vendor shall also carry out preventive maintenance at least four times during the contract period with a frequency of not less than one per calendar quarter.
- 3) In case of UPS systems, the downtime should not exceed 24 hours where the vendor is having service centers and 24 hours for other locations. Failure to extend such service would attract penalties as stipulated below.
 - a. UPS system Rs.300/- per day of downtime.
 - b. The Penalties so levied will not exceed the cost of the AMC Amount.
- 4) The vendor shall ensure that the full configuration of the Equipment is available to the Bank in proper working condition for 98% (Ninety eight percent) of the time in every month.
- 5) The Bank shall have the right to make changes and attachments to the equipment provided such charges or attachments do not prevent proper maintenance from being performed or unreasonably increase the vendors cost of performing repair and maintenance service.
- 6) The vendor agrees that it and its personnel will at all times comply with all security regulations in effect from time to time at the Bank's premises and outside for, materials belonging to the Bank.
- 7) The vendor shall carry out preventive maintenance (PM) including cleaning of interior and exterior of all UPS systems, once in a quarter and should maintain proper records at each site for such P.M failure to carry out such PM

will be as breach of AMC and the following penalties will be levied at quarterly intervals.

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|------------------------------|---|------------------------|
| a. For each 10KVA UPS System | : | Rs.2,000/- per quarter |
| b. For each 5 KVA UPS System | : | Rs.1,500/- per quarter |
| c. For each 3 KVA UPS System | : | Rs.1,000/- Per quarter |
- 8) The Equipment are required to be taken to the vendor's factory/workshop for repairs, the cost of transportation will be on the vendor. The vendor shall provide Substitute equipment during the period of such repairs and the equipment of the same make/model or of higher configuration in place of the original equipment taken to their factory/service center for repair/replacement.
- 9) Batteries are not included in above AMC. Batteries should be purchased by the bank. The vendor should advise the bank for purchase of batteries in specifications suitable to the UPS from time to time.
- 10) If any problem occurs due to external like high voltage, short circuit or earthing should be covered under this AMC. Aging of the components should be covered under this AMC. All the components should be covered under this AMC.
- 11) The vendor shall be vicariously liable for any acts, deeds or things done by their employees, agents, contractors, sub-contractors etc. which is outside the scope of power vested or instructions issued by the Bank.
- 12) All remuneration, claims, wages, dues etc. of such employees, vendor alone and the Bank shall not have any direct or indirect liability or obligation, to pay any charges, claims or wages of any of vendor's employee, agents, contractors, and subcontractors.
- 13) The vendor shall Provide to the Bank their invoices for payment of the AMC charges on or after the end of each quarter, which shall be payable by the Bank within 30 days of receipt thereof. The vendor shall bear any cost and expenses in relation to demand for tax, levy or cess or additional tax/cess/levies/ payable on AMC charges to any authority including Municipal corporation, local, government and semi-government bodies and the same shall be deducted from the quarterly charges payable to the vendor or recovered from any monies of the vendor with the Bank and an intimation/certificate will be issued to the vendor accordingly.
- 14) AMC charges will be payable on post quarterly basis and only after receipt of PM reports and satisfactory from all the branches.
- 15) The bank will not be liable to pay any levies or taxes or cess or additional levies or taxes or cess of whatsoever nature that may be paid/payable by the vendor while performing the contractual obligations recited in this agreement or such contractual obligations in relations to this agreement.

- 16) No term or provision hereof shall be deemed waived and no breach excused less such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to or waiver of a breach by the other, whether expressed or Implied shall not constitute a consent to, or waiver of, or excuse for any other, different or subsequent breach
- 17) The VENDOR represents and warrants that the repair and maintenance service/ products hereby sold do not violate or infringe upon any patent, copyright, trade secret or other property right of any other person or other entity. The VENDOR agrees that it will and hereby does indemnify the BANK from any claim directly indirectly resulting from or arising out of any breach or claimed breach of this warranty
- 18) In the event that the VENDOR shall cease conducting business or extending normal support service, then the BANK shall be entitled to have the right to terminate this agreement forthwith without prejudice to any other right the BANK may have in law or under this agreement. In such an event the vendor should reimburse the pro-rata AMC charges already paid.
- 19) Bank has right to add or delete the Bank UPS sites as per requirement of Bank during the AMC period.

Last Date for submission of QUOTATION FORM is 21.03.2025 05:00 PM and will be opened in the presence of bidders or their authorized representatives, who wish to be present on the date of opening the sealed quotations in the office of **The Guntur District Cooperative Central Bank Ltd., Administrative Office, 2/13 Brodipet, Guntur.**

The Date and time of opening the sealed quotation will be intimated later.

E-Mail: it.gtr@gunturdccb.com, Contact Number:9703408777

Chief Executive Officer

Annexure-II

(Form to be submitted on the letter head of the firm)

QUOTATION FORM

Ref. No. _____

Date :/ / 2025

To

The Chief Executive Officer,
GDCC Bank Ltd.,
Adm. Office,
Guntur.

Madam,

Ref: Your letter No. A.O. /F.No./ UPS AMC/ 2024-25, dated:07-03-2025.

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With reference to the above, we are agreeable for all the terms and conditions laid down in your letter under reference cited

S.No	Description	Qty	AMC Charges for one year (Exclusive of GST)
1	Comprehensive AMC Charges for 3KVA On-Line UPS	23	
2	Comprehensive AMC Charges for 5KVA On-Line UPS	23	
3	Comprehensive AMC Charges for 10KVA On-Line UPS	2	